



You will receive an email, from loweauto.com, with a website url that you need to click on, this link enables you to create your own Login ID & password for Lowe's WebDocs portal.

After creating your login, you will be able to reprint invoices, credit memos & statements for your Lowe Automotive Group account. **Only items dated 2/16/2025 or later, will be accessible in WebDocs.**

Step 1 Click on the link in your WebDocs Invitation email

Step 2 When the website opens, you will see the Lowe Automotive Group Logo, scroll down until you see **Next >** in the lower right corner to begin creating your login, click **Next >**

Create Account

You will now be asked to create an account. Once you create an account, you can use it to view your documents.

Cancel

Next >

#2

Step 3 ★ Company Name is the only Mandatory Field you need to fill-in, then click **Next >** in the lower right corner

Please fill out the following information for your account. Only name is required. The rest of the fields are optional.

*Company Name ★
Address
City
State / Province / Region
ZIP / Postal Code
Country
Phone:
Fax:
FEIN:

Cancel

< Previous | Next >

#3

Step 4

Any items with a ★ (red star) are Mandatory Fields that you are required to fill-in, phone # is the only optional field in Step 4
Fill in all required fields & please review the red box below for password requirements for your Login ID
After you have filled out all of the fields, click **Create Account**

Please fill out the following information for your account.

After registering, you can create other users and groups through the **Manage Users And Groups** wizard. You may change this information, except Login Id, through the **My Account** screen.

*First name ★
*Last name ★
Phone
*E-mail ★
*Login ID ★
*Password ★
*Reconfirm Password ★

Password must:

- be at least 8 characters
- contain at least one low case letter
- contain at least one upper case letter
- contain at least one of the following special characters: \$&#_!@%^*()-+=~\.;<,>./?

Cancel

< Previous | Create Account

#4

Congratulations, you will now be able to login to WebDocs, using your new Login ID/password

Only invoices & credit memos dated 02/16/2025 or later & statements dated 02/28/2025 or later are available with your Login ID

To access Lowe's WebDocs, you can bookmark the link listed below

<https://webdocs.epicor.com/site/cgi-bin/3pp.pl/cname/lowe>

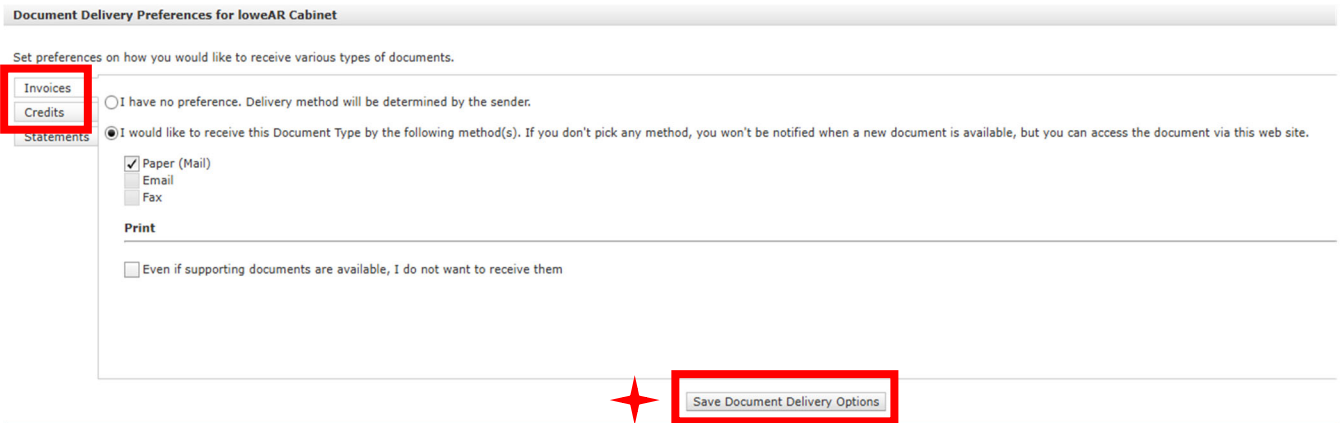


Initial Login Directions Lowe Automotive Group

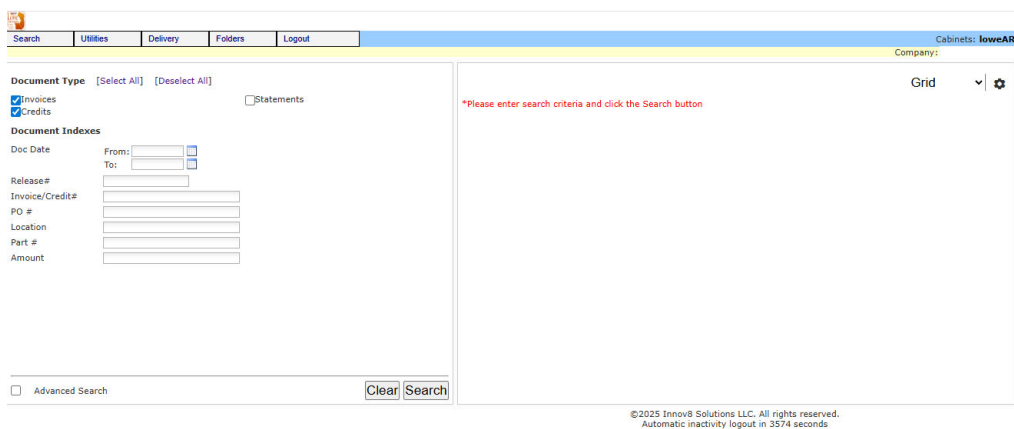
<https://webdocs.epicor.com/lowe>

After creating your username, a Document Delivery Preference has to be setup for Credits & Invoices

- ♦ At this time, we only are able to offer the "Paper" documents option, that allows you to print a copy on your PC.
- ✦ The Invoice Tab is displayed first
 - ✦ Click on the dot next to:
"I would like to receive this Document Type by the following method"
 - ✦ Next, click on the box next to "Paper"
 - ✦ At the bottom of your screen, click on 



✦ After you click "Save", you will go to the Primary Search Page





Add additional users to your WebDocs account with Lowe Automotive Group

Step 1 Log into WebDocs at <https://webdocs.epicor.com/lowe> with the existing login

Step 2 Click on **“Utilities”** in the upper left corner, then click **“Users”**

Step 3 In the new window that opens, click on **“New User”** in the bottom left corner

Name	User ID	
Long, Russell	rlor	Edit

Step 4

Only items that need to be entered are:

First Name

Last Name

Email address

Username—You choose this

Password—Two times

Phone/Mobile/Fax are not needed

Groups Tab does not need anything added

Click **“Save Changes”**

Confirmation of user being added.

All current users will be displayed after completing Step 4

Name	User ID	
Long, Russell	rlor	Edit
Smith, Dave	DS_2025	Edit



Username or Password forgotten for your WebDocs account with Lowe Automotive Group

Go to: <https://webdocs.epicor.com/lowe>

<https://webdocs.epicor.com/lowe/cgi-bin/3pp.pl/cname/LOWE>



USER ID:

PASSWORD:

Login

Clear

Forgot your user name or password? [Click here](#)

English Español Français

“Click Here” for help with your Username or Password

Select if you need help with your username or password

Forgot your login information?

Please select what type of information you need, type in your e-mail address and click submit. The requested information will be sent to your e-mail account.

☐ I forgot my user id

☐ I forgot my password. Send me my password hint.

☒ I forgot the answer to my password hint. Send me a new password.

* Email:

< Cancel | Submit >

Enter your email address to receive your username or a link to reset your password, then click “Submit”

Password must:

- be at least 8 characters
- contain at least 1 lowercase letter
- contain at least 1 UPPERCASE letter
- contain at least one of the following special characters: \$&#_!@%^*()-+=~\.;<,>./



Lowe Automotive Group

<https://webdocs.epicor.com/lowe>

Search	Utilities	Delivery	Folders	Logout	
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Since I clicked on Invoice/Credit# column header the list is now sorted by document #, with the invoices & credits are in date/document order.

Click anywhere between the "Doc Type—Doc Date columns" to select a line To select more than 1 line item to view/print, this works similar to Excel. Press & hold the Control button while clicking on the rows that you need to view/print copies of.

Once you have selected the items you need, click on the **magnifying glass on the top row**



To select everything, click on the first item & then scroll down & press the **SHIFT** before clicking on the last line, this highlights everything, then click on the **magnifying glass (on Top Row)**

Please notice, that by default, the invoices & credits are clustered separately. You can click on the Invoice/Credit# column header & this will sort them by the document# instead of keeping the two separated.



Search

Utilities

Delivery

Folders

Logout

Document Type

[Select All] [Deselect All]

☒ Invoices

☒ Credits

☐ Statements

Document Indexes

Doc Date

From: 04/25/2026

To:

Release #

PO #

Invoice/Credit #

Location

Part #

Amount

Doc Type

Pages

Account #

Account Name

Master Account

Release #

Invoice/Credit #

PO #

Location

Amount

Doc Date

Doc Type	# Pages	Account #	Account Name	Master Account	Release #	Invoice/Credit #	PO #	Location	Amount	Doc Date
Invoices	1	99999	WebDocs Demo Account	99999	99AA1148001	99WN1139	Julie		30.81	5/1/2026
Credits	1	99999	WebDocs Demo Account	99999	99AA1169001	99WN1223	Tom		-50.60	5/4/2026
Invoices	1	99999	WebDocs Demo Account	99999	99AA1187001	99WN1293	Stock-DR		59.49	5/11/2026

To just pull up 1 item to view/print, click on the magnifying glass at the beginning of the row

Trying to find an invoice or a credit with a part number = "51515" Just enter the **Part # field** in the Search Criteria and click on "**Search**" and you will see everything that has the **Part # 51515** on it

Search

Utilities

Delivery

Folders

Logout

Document Type

[Select All] [Deselect All]

☒ Invoices

☒ Credits

☐ Statements

Document Indexes

Doc Date

From: 04/25/2026

To:

Release #

Invoice/Credit #

PO #

Location

Part #

Amount

Doc Type

Pages

Account #

Account Name

Master Account

Release #

Invoice/Credit #

PO #

Location

Amount

Doc Date

Doc Type	# Pages	Account #	Account Name	Master Account	Release #	Invoice/Credit #	PO #	Location	Amount	Doc Date
Invoices	1	99999	WebDocs Demo Account	99999	99AB1319001	99WN1321	Stock-TS	Tom	169.44	5/14/2026
Credits	1	99999	WebDocs Demo Account	99999	99AB1436001	99WT5426			169.44	5/25/2026

To just pull up 1 item to view/print, click on the magnifying glass at the beginning of the row

Trying to find an invoice for **169.44**. Just enter the **169.44** in the Search Criteria in the **Amount field** and then click **Search** to see any invoice with a **Total of 169.44**

Search

Utilities

Delivery

Folders

Logout

Document Type

[Select All] [Deselect All]

☒ Invoices

☒ Credits

☐ Statements

Document Indexes

Doc Date

From: 04/25/2026

To:

Release #

Invoice/Credit #

PO #

Location

Part #

Amount

Doc Type

Pages

Account #

Account Name

Master Account

Release #

Invoice/Credit #

PO #

Location

Amount

Doc Date

Doc Type	# Pages	Account #	Account Name	Master Account	Release #	Invoice/Credit #	PO #	Location	Amount	Doc Date
Invoices	1	99999	WebDocs Demo Account	99999	99AA1121001	99WL0023	Randy		87.87	4/26/2026
Credits	1	99999	WebDocs Demo Account	99999	99AA1151001	99WN1140	Randy		-60.52	5/3/2026
Invoices	1	99999	WebDocs Demo Account	99999	99AA1184001	99WN1292	Randy		-37.52	5/8/2026
Credits	1	99999	WebDocs Demo Account	99999	99AB1424001	99WT5228	Randy		-41.08	5/22/2026

To just pull up 1 item to view/print, click on the magnifying glass at the beginning of the row

Trying to find an invoice with PO of "**Randy**" Just enter **Randy** in the Search Criteria in the **PO # field** and then click **Search** to see any invoice with a **PO of Randy**



Username or Password forgotten for your WebDocs account with Lowe Automotive Group

Go to: <https://webdocs.epicor.com/lowe>

Viewing Statements—By Date Range

Customers Indexes

Account #
Account Name
Master Account
Create Date From: To:

Document Type [Select All] [Deselect All]

☐ Invoices
☐ Credits
☐ Pick Tickets
☐ Transfers
☒ Statements
☐ MISC Doc

Document Indexes

Doc Date From: 4/30/2026 To:
Statement ID

Pages

Content Search

☐ Advanced Search

Doc Type	# Pages	Account #	Account Name	Master Account	Doc Date	Statement ID
Statements	2	99999	WebDocs Demo Acct	99999	04/30/2026	66442145633
Statements	6	99999	WebDocs Demo Acct	99999	05/31/2026	66444456482
Statements	5	99999	WebDocs Demo Acct	99999	06/30/2026	66445584483

To view more than 1 statement, click on the Statement Date of the first one & then press the Control (CTRL) button while clicking on the second Statement date you need. Once both lines are highlighted, click on the magnifying glass on the very top row.

To view just the 06/30/2026 statement, click on the magnifying glass at the beginning of the line & it will open up a printable copy of your statement, then print a copy on your printer

Once all criteria has been entered, click "Search" to see the results

By entering a beginning date & only having a checkmark in the Statement type, you can eliminate a lot of clutter and easily find the statements you are looking for.



Username or Password forgotten for your WebDocs account with Lowe Automotive Group

Go to: <https://webdocs.epicor.com/lowe>

Viewing Statements—Not Sorted by Default

Search:

Customers Indexes

Account #
Account Name
Master Account
Create Date From: To:

Document Type

☐ Invoices ☐ Transfers
☐ Credits ☒ Statements
☐ Pick Tickets ☐ MSC Doc

Document Indexes

Doc Date From: To:
Statement ID

Pages

Content Search

☐ Advanced Search

Doc Type	# Pages	Account #	Account Name	Master Account	Doc Date	Statement ID
Statements	3	99999	WebDocs Demo Acct	99999	01/31/2025	61042143453
Statements	4	99999	WebDocs Demo Acct	99999	01/31/2026	66251631643
Statements	3	99999	WebDocs Demo Acct	99999	02/28/2025	61142145633
Statements	2	99999	WebDocs Demo Acct	99999	02/28/2026	66314341520
Statements	2	99999	WebDocs Demo Acct	99999	03/30/2025	61142145633
Statements	2	99999	WebDocs Demo Acct	99999	03/30/2026	66332144631
Statements	2	99999	WebDocs Demo Acct	99999	04/30/2025	61142145633
Statements	5	99999	WebDocs Demo Acct	99999	04/30/2026	66442145633
Statements	6	99999	WebDocs Demo Acct	99999	05/31/2025	61142145633
Statements	6	99999	WebDocs Demo Acct	99999	05/31/2026	66444456482
Statements	4	99999	WebDocs Demo Acct	99999	06/30/2025	61142145633
Statements	5	99999	WebDocs Demo Acct	99999	06/30/2026	66635588341
Statements	5	99999	WebDocs Demo Acct	99999	07/31/2025	61521453334
Statements	3	99999	WebDocs Demo Acct	99999	08/31/2025	61744536323
Statements	5	99999	WebDocs Demo Acct	99999	09/30/2025	61945627733
Statements	5	99999	WebDocs Demo Acct	99999	10/31/2025	62421443871
Statements	5	99999	WebDocs Demo Acct	99999	11/30/2025	62841268563
Statements	5	99999	WebDocs Demo Acct	99999	12/31/2025	6310456312

Only have checkmark in "Statements"

Once all criteria has been entered, click "Search" to see the results

By default, the Statements do not display in date order, but you can click on the "Doc Date" column Header & that will make them sort in date order

After clicking on Doc Date, they are now in date order

To view/print just 1 statement, click on the magnifying glass on the appropriate line

Doc Type	# Pages	Account #	Account Name	Master Account	Doc Date	Statement ID
Statements	3	99999	WebDocs Demo Acct	99999	01/31/2025	61042143453
Statements	3	99999	WebDocs Demo Acct	99999	02/28/2025	61142145633
Statements	2	99999	WebDocs Demo Acct	99999	03/30/2025	61142145633
Statements	2	99999	WebDocs Demo Acct	99999	04/30/2025	61142145633
Statements	6	99999	WebDocs Demo Acct	99999	05/31/2025	61142145633
Statements	4	99999	WebDocs Demo Acct	99999	06/30/2025	61142145633
Statements	5	99999	WebDocs Demo Acct	99999	07/31/2025	61521453334
Statements	3	99999	WebDocs Demo Acct	99999	08/31/2025	61744536323
Statements	5	99999	WebDocs Demo Acct	99999	09/30/2025	61945627733
Statements	5	99999	WebDocs Demo Acct	99999	10/31/2025	62421443871
Statements	5	99999	WebDocs Demo Acct	99999	11/30/2025	62841268563
Statements	5	99999	WebDocs Demo Acct	99999	12/31/2025	6310456312
Statements	4	99999	WebDocs Demo Acct	99999	01/31/2026	66251631643
Statements	2	99999	WebDocs Demo Acct	99999	02/28/2026	66314341520
Statements	2	99999	WebDocs Demo Acct	99999	03/30/2026	66332144631
Statements	5	99999	WebDocs Demo Acct	99999	04/30/2026	66442145633
Statements	6	99999	WebDocs Demo Acct	99999	05/31/2026	66444456482
Statements	5	99999	WebDocs Demo Acct	99999	06/30/2026	66635588341